

**U.N.(AUTO) COLLEGE OF SC & TECH
ADASPUR, CUTTACK**

Bidder's Profile

1. Name of the Firm:-
2. Full Address:-
3. Phone Number:-
4. Contact person with Mobile:-
5. PAN(Copy Enclosed):-
6. GST Registration(Copy Enclosed):-
7. Details of cost of Tender Document:-
 - a. Value of DD:-
 - b. D.D. No. and date:-
 - c. Issuing Bank:-

Declaration:-

We do hereby declare that, we have gone through the details of the technical specifications and other terms and conditions mentioned in the Tender paper received against the Tender No..... dt..... And will abide by them.

Authorized Signatory with seal and date

On behalf of the firm

Terms & Conditions

I. ESSENTIAL QUALIFICATION

The tenders shall fulfil the following criteria.

- a. The tender must possess valid license registration issued by the competent authority.
- b. If the tender is the authorised dealer / sole distributor of the items, the certificate to this effect should be attached.
- c. The tender must deposit the cost of tender document of Rs 1000/- (One thousand only) in the form of demand draft in favour of Principal, U.N (Auto) College of Sc. & Tech., Adaspur, Cuttack. The cost of the tender document is non-refundable.

II. DOCUMENTS TO BE ENCLOSED

The tender shall submit copies of the following documents.

1. Tender duly completed and signed.
2. Copy of Income Tax return of the last 3 financial years.
3. Copy of PAN and GST Registration Certificate.
4. Demand Draft Rs 1000/- (one thousand only) towards the cost of tender document.
5. Certificate of Incorporation / Business Registration.

III. DELIVERY PERIOD

The item shall be supplied, installed within 2 weeks from the date of issue of purchase order.

IV. PENALTY :

If the bidder fails to deliver the goods or perform the services by the specified date, penalty @ 2% will be deducted of the total contract / purchase order value.

V. CONDITION OF GOODS :

The bidder / tenderer shall supply the goods in good condition without any defect whatsoever to the satisfaction of the college. Any deviation in the materials and the specifications from the accepted terms is liable to be