



## PROCEEDINGS

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Year 2021-22

Date-13.07.2021 Time: 2pm Venue: IT Conference Hall

### PROCEEDINGS

IQAC meeting was held under the chairmanship of Prof. L.Mishra, the Principal and adopted following resolutions

1. At the outset IQAC Coordinator presented the agenda of the meeting and initiated the discussion.
2. Mrs Sujata Mishra presented the status report on various matrix of different criteria.
3. Mrs. Arati Pradhan presented the year wise statistics related to add on courses offered by various Department and student enrolment in different courses.
4. Dr. Lulumina Dash presented different dimension of research policy and inclusion of ethics guidelines in to this. The Research policy is expanded and renamed as Research and Ethics Policy.
5. It was decided to install telescope on the top floor of the silver Jubilee building and sun dial in front of administrative block.
6. The 3<sup>rd</sup> cycle SSR preparation was discussed and it was decided to sensitise the staff members in preparing the documents. It was decided to organize an online workshop in this regard.
7. IQAC decided to provide seed money to the young researcher from the new academic year.
8. It was decided to identify the employability scope of various courses of different programme and a team was formed to prepare a report on it.
9. It was decided to have an ISO certification process of the institution to ensure quality bench marking.
10. Coordinator IQAC presented the following quality initiatives of the institution:
  - I. Implementation of CAPA
  - II. Faculty satisfaction survey
  - III. Online submission of MIS
  - IV. Management Information system
  - V. Surveillance audit of ISO -9001.
  - VI. Green audit.

12. The Academic Calendar for the Session 2021-22 was approved.

The meeting concluded with vote of thanks given by the Coordinator IQAC.



**OFFICE OF THE PRINCIPAL**  
**UDAYANATH AUTONOMOUS COLLEGE OF SCIENCE & TECHNOLOGY**

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**Member Present:**

1. Dr. P.K Choudhury
2. Mr. A.K Nayak
3. Mr. A.K Swain
4. Mr. B.K Nayak
5. Mr S.K Mohanty
6. Dr. .B.Das
7. Mrs. S.Mishra
8. Prof. K. Mohanti
9. Miss Salina Sahoo
10. Mr. Debasis Nayak
11. Mr. Dibyasingh Sethy
12. Prof. N. C Mishra
13. Prof. D.K.Rout
14. Dr. L.Dash

*IQAC*

IQAC Coordinator  
U.N. (Auto) College of  
Science & Technology  
Adaspur, Cuttack

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**PROCEEDINGS**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Year 2021-22**

Date-15.11.2021 Time: 2pm Venue: IT Conference Hall

**PROCEEDINGS**

1. It was resolved to reconstitute IQAC committee as per the guidelines of the NAAC.
2. Academic Audit committee was formed with a view to prepare the Academic Audit Reports by December 2021. The members of the committee were:
  - A. Prof. Lambodar Prasad Singh
  - B. Prof. Naresh Chandra Mishra
  - C. Mr. Susanta Kumar Mohanty
  - D. Dr. Lulumina Dash
  - E. Dr. Rajendra Narayan Dakhinakabat
  - F. Mr. Bijaya Kumar Nayak
3. It was decided that all heads of the Department must submit monthly report regarding completion of syllabus.
4. The Committee Reviewed AQAR report and decided to submit it to NAAC at the earliest.
5. It was resolved to introduce new value-added course for each course to update the students with modern trend and impart skill-based curriculum.
6. It was decided to improve research activity in the campus with following initiatives:
  - A. Provision of Seed money to research scholars.
  - B. Encouragement to prepare MRP.
  - C. Publication of an anthology of published Papers.
  - D. Financial incentive to teachers for Participation in State, National and International seminar and workshop.
  - E. To activate research committee.
7. It was resolved to finalize the process of solar power project funded by World Bank and make it functional.
8. It was resolved that the expenditure of Civil Work funded by RUSA and World Bank is satisfactory. The Progress of World Bank and RUSA was reviewed. The coordinator World Bank and RUSA presented a brief report on it. A sum of Rs. 1,49,57,489 (Rupees One Crore Four Nine Lakhs Fifty Seven Thousand and Four Hundred Eighty Nine Only) has been utilized for the civil work funded by world bank and Rs. 15,40,191 by RUSA.
9. It was decided to organize at least one Alumni and parent's teacher Meetings in each Department.



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10. It was resolved to collect the feedback of the students and alumni and analyse it by the end of December.
11. It was decided to collect the list of Textbooks and Reference Books from all Departments for the procurement as per the need of CBCS curriculum.
12. IQAC resolved to prepare the Green Audit report of the college. A committee is formed to prepare the document. Department of Botany is assigned to coordinate this.
13. The Action Taken Report is prepared and approved as given below.
  - a) New Research Policy is approved
  - b) Seed Money is provided to young faculty members
  - c) ISO audit is in progress
  - d) Online classes are going on
  - e) Green Audit Team is formed
  - f) Telescope is installed

The meeting was ended with a note of vote of thanks.

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12. Prof. N. C Mishra
13. Prof. D.K.Rout
14. Dr. L.Dash
15. Mrs. M.Bhuyan
16. Dr. A.Pradhan

*22/11*

IQAC Coordinator  
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*[Signature]*  
Principal

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**PROCEEDINGS**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Year 2021-22**

Date- 12.04.2022 Time: 2pm Venue: IT Conference Hall

**PROCEEDINGS**

A meeting was held on 12-04-22 in the office of the Principal and resolved the following:

**Agenda-1**

The committee resolved that NAAC-SSR to be prepared in consultation with Odisha State Higher education council. In this connection the details of SSR were analysed. The individual views of Prof. P.B. Tripathy, Prof L.P. Singh and Prof. N. Jena was tabled and concluded that the assignment is to be given to a core committee to complete the preparation of SSR, AQAR and presentation plan before the peer team.

**Agenda-2**

IQAC discussed on key indicators of institutional values and best practices and adopted following resolutions:

- 1) The institution to organize gender equity promotion program with the help of the Department of women's studies.
- 2) The facilities available in the campus to be demarcated clearly like:
  - i) Counselling
  - ii) Safety and security.
  - iii) Common room.
- 3) It is essential to have energy audit and environment consciousness activities like:
  - i) Alternative energy
  - ii) Power requirement.
  - iii) Use of LED bulbs.

The convenor Eco Club is hereby advised to work in this connection and prepare the report at the earliest



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4) The committee focused on following:

i) Waste management that is solid waste management, Liquid waste management and e-waste management.

ii) Rain water harvesting.

iii) Green practices like use of bicycle, public transport and pedestrian friendly road.

viii) Preparation of code of conduct in the form of hand book.

ix) Specific initiative to address local advantages and disadvantages.

x) Activities for consciousness about national identities.

xi) Course on human values and professional ethics.

xii) Activities to promote universal values.

xiii) Activities for national festival.

xiv) Identification of best practices like:

a) Proctorial system.

b) Student council.

c) Solar power project.

d) Sports complex.

e) Swimming pool

5) IQAC resolved to increase bandwidth of WI-FI.

6) IQAC reviewed the progress of registration of Alumni Association.

7) Action Taken Report is presented as given below and approved.

a) Solar Power Project funded by World Bank is completed and likely to be inaugurated in the month of May- 2022

b) Feedback is collected.

c) New books Purchased.

d) Green Audit is going on.

The meeting was ended with a note of vote of thanks.



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15. Dr. A. Pradhan

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## PROCEEDINGS

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Year 2021-22

Date- 22.05.2022 Time: 2pm Venue: IT Conference Hall

#### PROCEEDINGS

IQAC meeting was held on 22-04-22 under the chairmanship Prof. A.K. Nayak (Principal) and adopted following resolutions

- 1) The proceedings of last meeting were passed unanimously
- 2) The criteria wise review was undertaken by the Principal and resolved to complete the AQAR of the 2018-19 within one month.
- 3) The details MOU with BIITM was discussed and formed a committee to undertake the future course of action. The committee was formed with following

Members: -

a) Prof. B.B. Dash (BIITM)

B) Mr. S. Malla (ITM)

c) Dr. K. Pradhan

4) Review of NAAC progress to be done in every week on Saturday from 2.00p.m to 3.00p.m

5) The Action Taken Report is presented as given below and approved.

a) NAAC Core Committee is formed

b) Gender Audit report is prepared

c) Energy Audit report is prepared

d) Internet Capacity is enhanced with 100 MBPS Bandwidth.

e) Alumni Association is registered with the registration number 19084/260 of 2021-22

The meeting ended with a note of vote of thanks to the chair.





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13. Prof. D.K.Rout
14. Dr. L.Dash

*WJ*  
IQAC, Coordinator  
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