



**OFFICE OF THE PRINCIPAL**  
**UDAYANATH AUTONOMOUS COLLEGE OF SCIENCE & TECHNOLOGY**

**PRACHI JNANAPITHA,**  
**AT/PO : ADASPUR, DIST : CUTTACK**

Ph. 0671 - 2805409, E-mail : [adaspurcollege@gmail.com](mailto:adaspurcollege@gmail.com), Website : [www.udyanathcollege.org.in](http://www.udyanathcollege.org.in)

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**PROCEEDINGS**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Year 2018-19**

Date- 02.07.2018 Time: 10am Venue: IT Conference Hall

**PROCEEDING**

IQAC meeting was held on 02.07.2018 at 1 PM and resolved the followings. The meeting was chaired by the Principal.

At the outset coordinator IQAC welcomed the members and presented the agenda for the meeting.

**Agenda-1**

Academic Calendar

Principal invited the opinion of the members regarding academic calendar. After collective decision it was decided as given in Annexure I (Academic Calendar).

**Agenda-2**

The details of student satisfactory survey questionnaire were discussed and a team was formed to sensitise this and collect the information in the required format.

**Agenda-3**

It was decided to increase the student extension activities and involves the students in-community work.

It was decided to organise Inter College Football (men), Cricket (men) and, Athletic meet of Men and Women for current session.

**Agenda-4**

It was resolved to reconstitute IQAC committee as per the guidelines of the NAAC. It was decided that all heads of the Department must submit monthly report regarding completion of Syllabus, and to organize at least one Alumni Meet and PTM in each Department and collect student and alumni feed back by end of December.

**Agenda -5**

The committee reviewed AQAR report and decided to submit it to NAAC at the earliest. It was decided to procure the text books and reference books from all Departments as per the need of CBCS curriculum.



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### Agenda-6

It was decided to present Draft AQAR in the next Governing Body Meeting.

### Agenda-7

It was decided to apply to the World Bank for the release of fund.

### Agenda-8

IQAC resolved to introduced new skill development courses and value added courses in this academic session

### Agenda-9

ATR of 2017-18 is presented as given below

Plan of Action	Achievements/Outcomes
Smart classroom	Smart class Room in operation
Swimming pool	Swimming pool likely to completed
Increase of seats in UG	Seats increased in Arts from 384 to 416, PCM from 320 to 352 CBZ from 64 to 160, Geology 32, Computer Science from 32 to 64.
Opening of PG Courses	UG course in Analytical and Applied Economics, Clinical Psychology, Political Science, Mathematics
Increases of Textbook and references	New 2414 text book added
Preparation of IDP For World bank project	College is included in World Bank Project & First non-civil fund released.
Sports Event	Utkal University Annual Athletic meet held
Conduct of Audit	Green Audit was under taken under the Initiative of Department of Botany

The meeting was ended by a note of vote of thanks to the chair.

### Member Presents:

1. Dr. B. Parhi
2. Mr P.K Samal
3. Mr. A.K Nayak
4. Mr. A.K Swain
5. Mr. G.C. Mohanty
6. Mr S.K. Mohanty
7. Dr. B. Das
8. Mrs. K. Pattanaik
9. Prof. P.B. Tripathy
10. Mrs. S. Mishra
11. Prof. N. C Mishra
12. Prof. L.P. Singh

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IQAC Coordinator  
U.N. (Auto) College  
Science & Technology  
Adaspur, Cuttack

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PRINCIPAL  
U.N. (AUTONOMOUS) COLLEGE  
OF SCIENCE & TECHNOLOGY  
ADASPUR, CUTTACK



## PROCEEDINGS

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Year 2018-19

Date- 23.12.2018 Time: 2pm Venue: IT Conference Hall

#### PROCEEDINGS

IQAC meeting was held on 23.12.2018 at 2PM in IT Conference Hall under the Chairmanship of the Principal and adopted the following.

##### **Agenda-1**

Proceeding of the last meeting was confirmed without any modification.

##### **Agenda-2**

IQAC coordinator presented the details of IDP of the college and a committee was formed to prepare this.

##### **Agenda-3**

Principal appreciated all the members of IQAC for their work to aware the faculty members about quality initiatives of IQAC.

##### **Agenda-4**

It was decided to utilise non-civil fund of Rs. 21 lakhs as per the guidelines of World Bank.

##### **Agenda-5**

ATR is presented as given below

- a. Academic Calendar is implemented.
- b. Data Collection on Students Satisfaction Survey started .
- c. Release of World BANK Non-civil fund
- d. Inter college football (Men), Cricket (Men) and inter college athletic meet (Men and women) was organised under the sports council of Utkal University.
- e. New skill development courses were introduced as per the recommendation of Departmental meeting of various Department as given below
  - Spoken English
  - ITR



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- Odia Translation
- Blood Grouping

f. New value added courses were introduced as given below

The meeting was ended by a note of vote of thanks to the chair.

- DCA
- PGDCA
- TALLY
- REASONING

g. Career Counselling Cell was formed and made operational.

**Member Presents:**

1. Mr P.K Samal
2. Mr. A.K Nayak
3. Mr. A.K Swain
4. Mr. G.C. Mohanty
5. Mr S.K. Mohanty
6. Dr. B. Das
7. Mrs. K. Pattanaik
8. Prof. P.B. Tripathy
9. Mrs. S. Mishra
10. Prof. N. C Mishra
11. Miss S. Sarangi
12. Er. R.K. Acharya

*R.K.A.*

IQAC Coordinator  
U.N. (Auto) College of  
Science & Technology  
Adaspur, Cuttack

*(Signature)*

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**PROCEEDINGS**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Year 2018-19**

Date- 10.01.2019 Time: 2pm Venue: IT Conference Hall

**PROCEEDING**

**Agenda-1**

Approval of the meeting minutes held on 23.12.2018

IQAC coordinator presented the minutes of the meeting held on 23.12.2018. The summery highlight of ATR based on the previous meeting was presented before the meeting. The minutes of the meeting was approved (Annexure I- ATR).

**Agenda-2**

Deliberation on IDP.

Mrs Sujata Mishra IDP Deputy Coordinator presented the details of IDP of U.N. (Auto) College of Sc. & Technology Tech., Adaspur for 5 years in consultations with various stakeholders. The Draft IDP was presented and action plan was placed. It was unanimously approved.

**Agenda-3**

Quality initiatives of the Institution.

Dr. K. Pradhan Coordinator IQAC presented the quality initiatives of the institutions as given

- 3.1: Adoption of learner centric approach in teaching.
- 3.2: Online lesson plan
- 3.3: In time completion of Courses.
- 3.4: Identification of employability of the curriculum
- 3.5 Organisation of the carrier counselling programs.
- 3.6 Parents teacher meeting.
- 3.7 Environment Sustainability incentives.
- 3.8 Inclusion of Adopted village in extension activities.
- 3.9 ISO certification of the Institution.



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**Agenda-4**

It was decided to organise a Parent teacher meeting in next month.

**Agenda-5**

It was decided to organise Annual athlete meet of the University and CHSE in our stadium.

**Agenda-6**

IQAC resolved to organize various extension activities and Outreach programme within the campus and outside the campus with active involvement of YRC, R&R, NCC & NSS.

**Agenda-7**

It was resolved to have MOU with various institution.

The meeting ended with a note of vote of thanks to the chair,

**(Annexure I- ATR):-**

- a. IDP Committee is formed and draft IDP is prepared
- b. Tender is invited for the utilisation of non-civil fund

The meeting was ended by a note of vote of thanks to the chair.

**Member Presents:**

1. Mr P.K Samal
2. Mr. A.K Nayak
3. Mr. A.K Swain
4. Mr. G.C. Mohanty
5. Mr S.K. Mohanty
6. Dr. B. Das
7. Mrs. K. Pattanaik
8. Prof. P.B. Tripathy
9. Mrs. S. Mishra
10. Prof. N. C Mishra
11. Miss S. Sarangi
12. Mr. A. Mandal
13. Dr. B. Mohanty
14. Mr. B.K. Nayak

*IQAC*  
IQAC, Coordinator  
U.N. (Auto) College of  
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*Principal*  
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**PROCEEDINGS**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Year 2018-19**

Date- 06.06.2019 Time: 2pm Venue: IT Conference Hall

**PROCEEDING**

**Agenda-1**

**Approval of the minutes of the last meeting held on 10.01.19:-**

The minutes of the last meeting was presented and approved. The action taken report was presented as given below

- a. PTM Organised on 15.01.2019.
- b. IDP Finalised and submitted.
- c. Quality initiative implemented.
- d. Extension activities and outreach programme were conducted
- e. MOU signed with BCCM.

**Agenda-2**

It was decided to submit the U.C. of World Bank project.

**Agenda-3**

It was decided to introduce new value added course of 30 hours duration in different program by various Department. Coordinator is assigned to sensitise this among the Head of the Departments.

**Agenda-4**

The IDP document as presented was confirmed. The committee focused on training for office staff, conduct of Green Audit, Gender Audit, increase of Textbook and references, construction of Smart Classroom, Organisation of Seminar, FDP and Opening of new courses.

**Agenda-5**

IQAC appreciated the initiatives of the coordinators of mentor mentee committee. It was decided to have an interaction with Proctorial Committee very soon. IDP Cell is advised to enter the data on MIS and send to [pmuohepee@gmail.com](mailto:pmuohepee@gmail.com) on DLI-1, DLI-3 and DLI-4 for NAAC, Annual performance milestone and Governing body respectively.

**Agenda-6**

It was decided to accelerate the construction work funded by RUSA.

The meeting was ended by a note of vote of thanks to the chair.



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12. Mr. A. Mandal
13. Mr. B.K.Nayak

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IQAC Coordinator  
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